

## Artist Instructions

1. Email [Artist Agreement](#) and 5-10 high resolution .jpg images of the artwork you would like to display and sell on walk to: [AuburnCaArt@gmail.com](mailto:AuburnCaArt@gmail.com) Attn: Art Walk. Deadline to apply May 1st, 5pm
2. Include **150 word** artist bio.
3. Upon notification that your artwork has been approved, a **payment of \$15** will be paid to the **City of Auburn** and sent to the Auburn Arts Commission at the address at the bottom of this page.
4. Up to twenty Artists will be assigned a business upon receipt of payment, **on a first come basis**; up to ten during the June-July block, and up to ten artists August-September. (If there is a type of business you would **NOT** like to show in, please advise at time of application). Business venues will be located either Downtown or Old Town Auburn.
5. Coordinate with the business and Art Walk coordinator on a mutually agreeable date and time to install and remove artwork for the two-month show. Indicate preference on [Artist Agreement](#). Take a picture of your completed agreement form; the coordinator will keep the original.
6. Install 5-10 original works only (framed, mounted or gallery wrapped, wire hung) at assigned business location, May 29-31st (for Jun-Jul showing) or Jul 30-Aug 1 (for Aug -Sept showing).
7. Provide labels for each work with title, medium, price, artist's name and contact information at time of installation.
8. Upon installation, provide the business venue and commission liaison with an inventory of Art on exhibit; email to [AuburnCaArt@gmail.com](mailto:AuburnCaArt@gmail.com) Attn: Art Walk
9. Be present at the business location for Meet the Artist Reception, 5-8pm (June 7th or August 2nd).
10. Sold artwork will be left hanging until the end of the show. Artists will handle all sales.
11. No commission will be paid on any sales of exhibited work.
12. You will assume risk of loss or damage to your artwork.
13. You will agree to hold harmless and indemnify the venue and the City of Auburn, including its officers, agents, and employees, from and against all claims, demands, damages, or costs arising from property damage to the artwork and from any bodily injury connected with or arising from the display of such artwork.

Auburn Arts Commission, City Hall  
1225 Lincoln Way, Auburn, CA 95603  
Questions? Contact Mary Pivetti (661) 204-6569  
<https://www.auburnca.art/artwalk>  
[AuburnCaArt@gmail.com](mailto:AuburnCaArt@gmail.com)